

ADVERTISEMENT FOR THE POST OF DIRECTOR

The State Resource Centre is an autonomous body funded by the National Literacy Mission (Under Ministry of Human Resource Development, Govt. of India), set up to provide support to the literacy and continuing education programmes being run in all the districts of Kerala. SRC is involved in Material preparation, Training, Research, Evaluation etc.

We are looking for a dynamic person to head the organization as its DIRECTOR. The DIRECTOR would be the Member Secretary of the Executive Committee and would be in charge of providing the organization with leadership, direction and drive. He/She would also be fully in charge of all day to day activities. The DIRECTOR is expected to have proven capability of motivating and leading a team of professionals. He/She should have good man management skills and be a team builder.

Qualifications and Experience:

- Essential:**
1. Second Class Masters Degree from a recognized University/Institution or equivalent.
 2. Seven years experience in a Supervisory capacity preferably, but not necessarily, in the field of education or Social Science research.
 3. Working knowledge of local language.

- Desirable:**
1. BBA or MBA – Diploma/Degree
 2. Experience in Administration or Management
 3. Experience in leading a team
 4. Experience in heading an organisation
 5. Experience in guiding /conducting Research or evaluation

Age: Minimum 40 years –Maximum 57 years as on 1-10-2006

Terms and Conditions:

The selected candidate will be paid a minimum remuneration of Rupees Twenty thousand as Salary plus Rupees Two thousand as HRA (Rs.22, 000/-) per month. Facilities would also be provided for transport, provident fund, residential telephone etc.

The appointment would be on a two-year contract basis subject to extension by one more year on mutual agreement.

Application form with details can be had from the SRC office.

Interested persons may send their applications with copies of certificates to prove age, qualification and experience to:

**The Director,
State Resource Centre, Kerala,
Pattom P.O.
Thiruvananthapuram – 695004,
KERALA.**

The last date for receipt of applications is 15-11-2006.

Persons employed in other organizations may also apply but would be required to have applications sent through proper channel. They would be required to furnish a "No objection Certificate" from their employer at the time of Interview.

Eligible candidates will be short listed and called for Interview.

DIRECTOR

APPLICATION FOR THE POST OF DIRECTOR

1. Name :

2. Age and Date of Birth *** :

3. Sex :

4. Occupation with official address :

5. Address for Communication :

6. Educational Qualification *** :

No.	Degree/Diploma	Name of University/Board	Year of pass	Class

7. Experience in the field of Adult and Continuing Education ***

No.	Positions	Agency/Department	No. of years

8. Administrative Experience ***

No.	Positions	Department/Agency	No. of years

9. Experience in Publications/Research Studies ***

No.	Title	Sponsor of the Study/Publisher	Period/Issue

10. Others

11. Signature with date

*** Attested copies of Certificates proving age, qualifications and experience should also attach with the application.

