

**WANTED
ACCOUNTANT CUM STOREKEEPER**

**STATE RESOURCE CENTRE (SRC),
KERALA Thiruvananthapuram invites application
for the post of Accountant cum storekeeper. The
appointment will be on contract for two years on a
remuneration of Rs.12,000/- (Twelve Thousand only)
per month. Application form and details are available
at SRC Office or it can be downloaded from
www.srckerala.org. The duly filled application along
with attested copies of certificates proving age,
qualifications and experience should reach "The
Director, State Resource Centre, Nandavanam,
Vikasbhavan P.O., Thiruvananthapuram-695033" on
or before 31-01-2012.**

DIRECTOR

**ADVERTISEMENT FOR THE POST OF
ACCOUNTANT CUM STOREKEEPER**

The State Resource Centre is an autonomous body funded by the National Literacy Mission (Under Ministry of Human Resource Development, Govt. of India), set up to provide support to the literacy and continuing education programmes being run in all the districts of Kerala. SRC is involved in Material preparation, Training, Research, Evaluation etc.

We are looking for a dynamic person to handle the accounts of the organization The He/She would handle the day to day accounts of the organisation.

Qualifications and Experience:

**Essential: First or Second class Bachelor's degree in Commerce of a recognised University
or its equivalent.**

Desirable: 5 years experience in accounting and knowledge of computer (Tally)

Age: Minimum 18 years –Maximum 35 years as on 1-1-2012.

Terms and Conditions:

The selected candidate will be paid a minimum remuneration of **Rupees Twelve thousand only** as Salary per month.

The appointment would be on a two-year contract basis.

Application form with details can be had from the SRC office.

Interested persons may send their applications in the prescribed form with attested copies of certificates to prove age, qualifications and experience to:

The Director, State Resource Centre, Kerala,

Nandavanam, Vikasbhavan P.O., Thiruvananthapuram – 695033, KERALA.

The last date for receipt of applications is **31-1-2012.**

Eligible candidates will be short listed and called for Interview.

DIRECTOR

APPLICATION FOR THE POST OF ACCOUNTANT CUM STOREKEEPER

1. Name :

2. Age and Date of Birth * :

3. Sex :

4. Occupation with official address :

5. Address for Communication

with Pin code. :

6. Telephone No. (if any) :

7. Educational Qualifications * :

| No. | Degree/Diploma | Name of University/Board | Year of pass | Class |
|-----|----------------|--------------------------|--------------|-------|
| | | | | |

8. Experience

| No. | Positions | Agency/Department | No. of years |
|-----|-----------|-------------------|--------------|
| | | | |

9. Others

10. Signature with date

*** Attested copies of Certificates proving age, qualifications and experience should also attach with the application.**